

GENERAL EXPLANATIONS

TeleDiyalog DATA SUBJECT (RELEVANT PERSON) APPLICATION FORM

Within the scope of the Law on the Protection of Personal Data No. 6698 (“KVKK” or the “Law”), Article 11 of the KVKK sets out the right of personal data owners defined as the relevant person, or of the legal representatives of such persons (the “Applicant” or the “Relevant Person”), to make requests concerning the processing of personal data.

Pursuant to the first paragraph of Article 13 of the KVKK, applications concerning these rights must be submitted to us — as the data controller BORA KÜÇÜK TELEDİYALOG COMMUNICATION (“TeleDiyalog”) — in writing or by the other methods determined by the Personal Data Protection Board (the “Board”). Depending on its nature, your request will be answered as soon as possible and within thirty (30) days at the latest from the date it reaches TeleDiyalog.

METHOD OF APPLICATION TO TeleDiyalog

- Application by Post or in Person: The Applicant may apply in person or by post to TeleDiyalog’s address at Barbaros Mah. Halk Cad. Kardelen Sok. No: 2 Kat: 9 D: 34 PK: 34746 Ataşehir/İSTANBUL, together with the completed and signed application form and documents proving their identity.
- Application via Registered Electronic Mail (KEP): The Applicant may apply by signing with the “secure electronic signature” defined in the Electronic Signature Law No. 5070 and sending it to the bora.kucuk@hs01.kep.tr address.
- Application by Electronic Mail Using a Mobile Signature or Secure Electronic Signature: The Applicant may apply by sending an e-mail to ik@telediyalog.com with a petition signed with a mobile signature or secure electronic signature, or, if they wish, by completing the “Application Form”.
- Application by Electronic Mail Using the Electronic Mail Address Registered in the Data Controller’s System: The relevant person may apply by sending an electronic mail to ik@telediyalog.com using the electronic mail address previously notified to the data controller and registered in the data controller’s system. In this application, depending on the subject of the request, TeleDiyalog reserves the right to request additional identity verification.

In addition, an application may also be made through a notary public or through methods that are legally valid and provide the possibility of identity verification. It is recommended that, to the extent permitted by the relevant method, the matters set out above be observed in applications, as this will increase the likelihood that the application is concluded positively and quickly.

This application form has been drawn up so that your requests can be answered accurately, completely and within the period specified in the law. In order to eliminate the legal risks that may arise from unlawful or unfair data sharing, and in particular to ensure the security of your

personal data, TeleDiyalog reserves the right to request additional documents and information (such as a copy of an identity card or driving licence) for the purpose of identity and authority verification.

If the information relating to the requests you submit within the scope of the form is inaccurate or not up to date, or if the application is made with incorrect/misleading information or by an unauthorised person, TeleDiyalog does not accept any liability for such requests. In these cases, TeleDiyalog reserves the right to reject the application.

APPLICATION FORM

RELEVANT PERSON'S INFORMATION	
Name and Surname:	
Nationality:	☐ Turkey ☐ Other If other, please specify:
Turkish ID No. (TCKN):	
Passport No. / Foreign ID No.:	
Address:	
Registered Electronic Mail (KEP) address:	
E-mail address:	
Telephone No. / Fax No.:	

YOUR RELATIONSHIP WITH TeleDiyalog	
☐ TeleDiyalog Employee / Former Employee	Years worked:
☐ I Made a Job Application / Shared a CV	Date:
☐ Supplier Official / Employee	Explanation:
☐ Business Partner Official / Employee	Explanation:
☐ Customer	Explanation:
☐ Member	Explanation:
☐ Visitor	Explanation:
☐ Other	Explanation:

CONTENT OF THE APPLICATION	
Data Controller to Which the Application Is Made	BORA KÜÇÜK TELEDİYALOG COMMUNICATION Barbaros Mah. Halk Cad. Kardelen Sok. No: 2 Kat: 9 D: 34 PK: 34746 Ataşehir/İSTANBUL
Subject of the Request to Be Submitted Within the Scope of the Application	☐ I want to learn whether my personal data is being processed. ☐ If my personal data has been processed, I request information about it. ☐ I want to learn the purpose of processing my personal data and whether it is used in accordance with that purpose. ☐ I want to learn the third parties to whom my personal data is transferred domestically or abroad.

	☐ I want my personal data to be erased, destroyed or anonymised within the framework of the conditions provided for by law. ☐ I want my personal data corrected because it has been processed incompletely or inaccurately. (Please provide detailed information in the explanation section about the personal data you want corrected.) ☐ If a change is made to my personal data upon my request, I want the third parties to whom my personal data has been transferred to be notified of this. ☐ I request compensation for the damage I have suffered due to the unlawful processing of my personal data. (Please provide detailed information in the explanation section about which data-processing activity caused your damage, and when and how it arose.)
EXPLANATIONS: In order for your application to be answered properly, the scope of the application must be specific, clear and comprehensible.	

Date:	
Applicant's Name and Surname:	
Signature: An electronic signature may be used for applications made via KEP.	